

WVU Health Sciences Office of Continuing Education
Coordinated Conference
Fees

Administrative Fees

Joint Sponsor: organization outside the WVU Schools of Dentistry, Medicine, Nursing, or participating Professional Programs
Department: The entity seeking credit for the activity.

Full Service CE Conferences (one type of credit)

Base Fees for Full Service CE Conference with plenary sessions only

1 Day	\$8,500
1 ½ Day	\$11,000
2 Day	\$15,000
3 Day	\$20,000

Additional Fees

Breakouts / Workshops per grouped session	\$100
Exhibit Fee per exhibit table	\$40
Each WVU Medicine Joint Sponsor (Non-Morgantown)	\$100
Each Joint Sponsor	\$150
Conference originating from a for-profit outside organization	\$2,000
Cancellation fee (to be charged if cancelled within 90 days of event) :	\$750 + actual expenses to date
“Additional” credit (cme, nursing, social work, dentistry, etc) each to process applications	\$100 each
Pharmaceutical Grant Applications: (ID info, request info from director/coord., process apps)	\$200 each

Credit and Recording Fees

< 10 hours - \$10 per person requesting credit
21-30 hours - \$30 per person requesting credit

11-20 hours - \$20 per person requesting credit
31-40 hours - \$40 per person requesting credit, etc.

*Adopted: March 29, 2017
Effective January 1, 2018
WVU School of Medicine Committee
on Continuing Medical Education*